

CIMA Council Meeting

Participants: Michael Frazier (President), Charles Stanford (Incoming President), Walter Jones, John Murphy, Brandon Metcalf, Tom Sommer, Catherine McIntyre, Erin Passhehl, Linda Reib, Kristi Young (Outgoing President), Cory Nimer, Roy Webb

Date: September 1, 2009

Meeting Minutes

1. CALL TO ORDER

2. Readings of the Treasury Report and Minutes to the last meeting were waived.

3. Newsletter report – Roy Webb:

We have collected extensive photos for current newsletter, including photos from the 2009 newsletter, and reports from scholarship attendees. This is Roy's last newsletter as editor.

4. Fall Caucus – Walter Jones:

Refreshments for break are planned, and speakers have been scheduled. Walter will plan for afternoon tours as well. 14 individuals have registered so far.

5. Three Year Planning Committee – Charles Stanford:

Charles will schedule a planning committee, as well as an Education and Training Committee.

6. CIMA Lifetime Achievement Award – John Murphy:

Will make an announcement at the CIMA Fall Caucus regarding the creation of a CIMA Lifetime Achievement Award. As part of this announcement, he will invite CIMA members to participate, as part of a Lifetime Award committee, to establish parameters and guidelines for the award.

7. 2010 Western Round-Up Spring meeting – Cory Nimer:

Call for proposals went out last week, and are due 2nd week of October. Michael will send out a mailer (courtesy of the official Program Committee), and Cory will provide a submissions link from the CIMA website. In addition, the preliminary schedule for the Seattle meeting has been set. Steve Sturgeon is the other member of the Program Committee. Gordon Daines is the CIMA representative to the Planning Committee.

8. CIMA Marketing Initiative – Michael Frazier:

Our travelling exhibit at the SAA meeting was a “phenomenal success.”

Many people now know who CIMA is. We also have plans to send the exhibit to smaller conferences. Motion to provide funds for an end-of-the year CIMA Presidential Greeting (mailer) passed unanimously. Motion to purchase a custom die of the CIMA Logo for a hot stamp machine passed unanimously.

9. Plan of Action for 2010 Western Round-Up Spring Meeting – Michael Frazier:

- A. Proposal that CIMA Council makes a re-commitment to providing Travel Grants in 2010. CIMA Council will directly arbitrate distribution of Travel Grants and Steve Wood scholarship funds for 2010 Spring meeting. Motion passed unanimously.
- B. Proposal to establish and provide a Registration Grant (specifically to the 2010 Round-Up meeting) to every CIMA member who has been a member at any point for the past three years, AND is a current member. Members will fill out registration form; and will submit the form to Walter Jones who will verify the person’s qualifications and will process all registration forms. Michael estimates that the total cost will be between \$3750.00 and \$7500.00. (Best estimate will be \$5,000.00.) The grants will average \$150.00 each to cover registration, luncheon fees, and pre-conference workshops. We estimate that approximately 25 – 50 CIMA members will attend. Firm registration and membership deadlines for all grant recipients will be set for early January. Our current balance is \$21,900.00. Motion passed unanimously.
- C. Proposal to approve concept of a “Hotel Room-Mate Finder’s Service” for 2010 Western Round-Up Spring meeting. Motion passed unanimously.
- D. Proposal to approve concept of a CIMA Fund-Raiser (i.e. raffle) for the 2010 Western Round-Up Spring meeting. There is a possibility that a Joint-Fund Raiser will be organized. Individual institutions can also make contributions to the Fund-Raiser. Motion passed unanimously.
- E. Proposal to approve concept of a CIMA Store for the 2010 Western Round-Up Spring meeting, to sell books and CIMA branded merchandise, with additional conversation regarding limiting merchandise to CIMA-branded items. Motion passed unanimously.
- F. Proposal to appoint Michael Frazier (CIMA President) as the new editor of the CIMA newsletter. (This is in lieu of traditional duties of CIMA President as Program Committee Chair.) In addition, we will pursue the development of quarterly electronic newsletter, and distribution of a printed special edition newsletter for the 2010 Western Round-Up Spring meeting. Advertising will

meet publication costs. The hope is that we will produce an annual special edition print newsletter for distribution at future Spring meetings. Kristi Young and Roy Webb will help proofread and edit newsletter. Motion passed unanimously.

- G. Proposal of new voluntary Lifetime Membership option, which will be available for the 2010 calendar year. The fee (10 times the annual dues) will be \$150.00. This will solve an administrative and accounting problem. This membership option will be submitted to the CIMA membership for approval, and an announcement of the proposal will be appear in the newsletter. In addition, lifetime members will receive a certificate of lifetime membership. Motion passed unanimously.

10. Announcements

There were no further announcements.

11. Next Council Meeting: Tuesday, October 13th at 9:30 am.

Don't forget the Fall Caucus on September 30th at the University of Utah.

Minutes: John Murphy, Secretary