

**CIMA Annual Conference, Membership Business Meeting**  
**As part of the Western Round-Up in Seattle, Washington**  
**April 29, 2010; 3:45pm – 5:15pm**

**REPORTS AND ANNOUNCEMENTS**

1. **Call to Order** – President Michael Frazier
2. **President’s Message:** There has been a membership bump after a decline in recent years. Challenges members to go back and invite others to join CIMA.
  - Marketing Initiative: Worked with Cory Nimer on the CIMA website—it’s looking great;
  - Travelling exhibit—members can use it to advertise events, add brochures and business cards to it wherever it’s set up;
  - Membership initiatives—new lifetime CIMA membership available for \$150.00. Lifetime members now include Gordon Daines, Linda Whittaker, Brad Cole, Bryan Reeves, Jeff Johnson, and Dan Davis
  - There were 26 registration grants given this year, for a total of \$4000; The Steve Wood Scholarship, awarded to Erica Olsen; plus 3 \$500 travel grants; there were 42 CIMA members at the Western Roundup was good.
  - Had a small fundraiser at Western Roundup, selling handmade leather bookmarks commemorating the 2010 Western Roundup. At \$5.00, the money goes towards CIMA grants and scholarships.
3. **Minutes of the last Annual Business Meeting**, May 14, 2009, read by Catherine McIntyre, approved.
4. **Treasury Report**—Walter Jones
  - Membership—84 members, 6 lifetime, 22 used PayPal to renew or join;
  - Finances: No statement for April yet;  
Journal of Western Archives: \$3000 set aside for it, have given \$1000 to it so far;  
Have deposited \$120.00;  
Bills-- Basket for John Sillito, \$100; Mailing display, \$250;  
Checking as of 03/31/10 (minus outstanding checks) \$1,676.75  
Savings as of 03/31/10 9,077.00  
Woods Scholarship as of 03/31/10 2,017.65  
TOTAL \$12,771.40
5. **Western Round Up 2010**
  - President recognized CIMA members of the Program Committee—Steve Sturgeon and Cory Nimer. Steve thanked Program Chair Julie Graham for all her work. There will be a post-conference electronic survey out soon.
6. **Three Year Planning Committee Report**—Charles Stanford  
Proposed Schedule of the next Fall Caucuses and Spring Annual Meetings (some changes likely);  
2010 Fall Caucus—September 29, LDS Church History Library & Archives, SLC  
2011 Spring Annual Mtg.—Boise, Idaho  
2011 Fall Caucus—Utah State Archives, SLC  
2012 Spring Annual Mtg.—Phoenix AZ. / with SSA  
2012 Fall Caucus—Utah State University, Logan  
2013 Spring Annual Mtg. Salt Lake City/with SRMA (40<sup>th</sup> anniversary celebration)  
2013 Fall Caucus—Utah Valley University, Orem

2014 Spring Annual Mtg.—Carson City or Lake Tahoe, NV

7. **Awards Committee Follow Up:** John Murphy, chair, was absent. Michael Frazier talked about putting together the ad hoc committee to honor those in the profession, and they had created the CIMA Lifetime Achievement Award and the CIMA Service Award, to recognize service to CIMA and the profession as a whole. Currently, CIMA members can nominate people to the awards committee, the committee selects recipients, and then the selections are approved by CIMA Council. He made a motion to change the ad hoc committee to a permanent standing committee. The motion was passed, and so CIMA members will be voting on a final approval on the next ballot.
8. **Journal of Western Archives**—Tom Sommers; The Journal of Western Archives will be launching its first issue this summer. Co-sponsored by the NWA, SRMA, CIMA and SCA, Walter Jones and CIMA will manage the subscriptions. It is hosted by USU using Bepress. It is a peer-reviewed journal, focusing on research articles, case studies, reviews of books and film. The Board consists of Gordon Daines as the Journal Director, John Murphy as the Managing Editor, and Tom Sommer, David Lewis, D. Claudia Thompson, Josh Schneider, and Dan Davis as the Editorial Board, with Cory Nimer as Layout Editor/Technical Specialist. The first call for papers ends June 1, 2010. The Web site is <http://digitalcommons.usu.edu/westernarchives/>
9. **Mentoring Program/Information Clearinghouse**—Catherine McIntyre discussed the types of questions that often received from recent graduates, new archivists, or archivists in remote areas. These questions involve where to get information about job openings, internships, where to get help with archival issues, and who to talk to about the profession. It was suggested that the CIMA Web site could be used as a centralized resource to provide these types of information, as it already posts job openings, resumes, meetings, and so on. Instead of rushing in to a formalized mentoring program, it is suggested that all CIMA members send information about job openings, internship and volunteer opportunities, and also be willing to act as an “Ask an Expert” resource if they have particular fields of expertise.
10. **Nomination Committee**—Kristi Young  
Chairman Young reports that she has sent out and received emails, suggestions, and nominations for proposed CIMA Council nominees. Those who have agreed to run so far are Gordon Daines, Gina Strack, Sarah Langsdon, Walter Jones for Treasurer, and Cory Nimer for Vice President/President elect.
11. **Other Business—Presidential Travel**—Michael Frazier  
The CIMA Newsletter has been in hiatus; it is being revamped and will be re-launched with a polished look. Kristy Young and Michael Frazier will be working together on the Newsletter for the next year.  
Michael has been complemented for his CIMA work, and hopes that CIMA will keep up the momentum by increasing membership, going to conferences, and spreading the word about CIMA. He proposed that the CIMA president be provided a stipend fund to help he/she go out to conferences and meet people and help get CIMA’s name out to our peers.  
Michael intends to reimburse CIMA a \$1000.00 travel stipend given to him in 2009 for travel, as a “pay it forward” fund to future presidents.
  - Proposes to start a pilot project to see what the benefits are of sending a president out to meetings using the money. There was a question about whether it could come back and be decided by the CIMA membership whether it is worth it. The proposal will be further considered by CIMA Council and CIMA membership.

**12. Address of Incoming President—Charles Stanford**

Committed to outreach and expanding CIMA's efforts, through mentoring and expanding the Web site and the information available on it.

- Expanding Web access—listservs, the CIMA Web site, education and outreach, and getting CIMA linked on other state-specific sites.
- Increase and improve Native American Tribal outreach;
- The Education and Training Committee has been subsumed under planning, and he would like for it to work with the Web and so forth to build outreach;
- Looking forward to working with everyone

**13. Meeting adjourned on schedule.**