

CIMA Council Meeting

Participants: Michael Frazier (President), Brandon Metcalf, John Murphy, Cory Nimer, Tom Sommer, Charles Stanford (Incoming President), Catherine McIntyre, Erin Passehl, Linda Reib, Kristi Young (Outgoing President)

Date: October 13, 2009

1. Call To Order

2. Secretary – Minutes to the last Council Meeting, John Murphy Meeting minutes for September meeting unanimously approved

3. Treasury Report, Michael Frazier

CIMA went into the meeting expecting to lose money, and only charged a token fee to encourage as many CIMA members as possible to attend. The meeting was understood as an outreach activity (Please see attached spreadsheet).

4. Fall Caucus Report

- a. An outstanding meeting hosted by the University of Utah; September 30, 2009.
- b. Discussion took place. There was a recommendation to begin audio/video recording of CIMA events.

5. Cory Nimer was not available for a 2010 Western Round-Up Report (& website). Report not given.

6. Life-Time Achievement Award Committee Report, John Murphy

- a. Ad Hoc Committee has been largely constituted, including: Michael Frazier (ex officio), John Murphy (chair), John Sillito, Melanie Sturgeon, and Greg Thompson (other appointments forthcoming). They are charged with establishing protocol for the award, and selecting 1st award recipient.
- b. The Life-Time Achievement Award Ad Hoc committee will develop into a standing committee.

- c. Immediate past president of CIMA will chair committee who will appoint committee members on 1 – 3 year rotating basis.
The immediate past-president will report directly to council.
- d. Any new standing committee will require the general vote of CIMA membership.
- e. This committee will function as assigned at such a time as protocols and by laws are established.
- f. CIMA membership is not required for award recipients.
- g. Should award be limited to CIMA region? Question to be addressed by committee.
- h. Encourage communication between Utah MSS Roundtable and Life-Time Achievement Award committee.

7. CIMA Nomination Committee for CIMA candidates

- a. It was suggested that we broaden the nomination process to include broader representation of individuals. It was suggested that all CIMA Council members identify names for the nomination process for January meeting.
- b. Suggestion was also made that we place a list of all CIMA officers on-line as well as past meeting locations.
- c. Suggestion was made to have Walter Jones draft guidelines or protocol for CIMA Treasurer. The suggestion was also made to have Walter mentor a future Treasurer.

8. Three Year Planning Committee Report, Charles Stanford

- a. Committee members: Su Kim Chung, Katherine McIntyre, Erin Passehl, Brad Westwood, Linda Wright. DATES AND LOCATIONS ARE PRELIMINARY
- b. 2011 – CIMA meeting in Boise, Idaho; or Logan, Utah, as back-up location.
- c. 2012 – SSA joint meeting in Phoenix, Arizona.
- d. 2013 – SRMA joint meeting in Salt Lake City, Utah. (40th Anniversary meeting).
- e. 2014 – CIMA meeting in Carson City or Reno, Nevada.

The Three Year Planning Committee Report will also identify locations for upcoming fall caucus meetings.

The idea was also raised of creating a Nevada Archives Caucus that would function in tandem with the Nevada Library Association. The Caucus would be sponsored by CIMA and would mirror the annual CIMA Fall

Caucus in Utah. Other states in the CIMA region would be encouraged to promote similar fall archival programs.

DATES AND LOCATIONS ARE PRELIMINARY

2010 Fall Caucus – LDS Church Archives.

2011 Fall Caucus – Southern Utah University.

9. Newsletter Report, Michael Frazier

- a. December 1 deadline for submissions
- b. Publication date for next newsletter, January 1, 2010.
- c. Printed edition for Western Round-Up meeting in Seattle, Washington; February 1, 2010 deadline.

10. 2010 Membership Drive

- a. November membership drive will identify prior members who may have let membership slip. Also, approach individual institutions to become institutional members of CIMA at an annual cost of \$25.00. Each institution will receive a certificate indicating institutional membership, with a tentative deadline of November or December of each year.

11. Other business or announcements

- a. Nevada Archives Month poster is now available online. This poster was co-sponsored by CIMA.
- b. Next meeting: Tuesday, November 10, 2009; 9:30 am (Mountain Time).

12. Adjournment

Meeting minutes: John Murphy, October 13, 2009