

CIMA Council Meeting Minutes
Tuesday, July 18, 2017
2:00 p.m. (MT)

Present: Jim Kichas, Paula Mitchell, Ryan Lee, Ellen Ryan, Alex Meregaglia, Melissa Johnson, Dennis Preisler, Ilana Short, Dana Miller

Absent: Su Kim Chung, Steve Hussman, Tod Robbins, Cory Nimer

1. Approval of CIMA Council Meeting Minutes, motioned by Paula Mitchell, seconded by Ellen Ryan
2. Treasurer's report presented by Ryan Lee (see attached report)
 - a. Discussion regarding number of CIMA memberships: follow-up with expired memberships at end of May; annual call to inactive members; Membership Committee to follow-up
3. Local Arrangements for 2018 CIMA Annual Meeting in Salt Lake City provided by Jim Kichas
 - a. Local Arrangements Committee members: Rae Gifford (Chair), Michelle sayers, Ken Williams, Ryan Lee (CIMA Treasurer), Susan Mumford, dainan Skeem, Melissa Coy, Karri Krattley, Tarienne Mitchell, Jim Kichas (ex-officio member), Paula Mitchell (ex-officio member)
 - b. Date preference for Annual Meeting: May 23-25, 2018
4. Program Committee – no report
 - a. Program Committee members: Jim Kichas (Chair), Paula Mitchell, Jamie Weeks, Julia Stringfellow, Greg Seppi, Pat Frade, Cynthia Laframboise
5. Education and Training Committee – no report
 - a. Education and Training Committee members: Paula Mitchell (Chair), Rebecca Wiederhold (member), Michelle Sayers (member)
6. Newsletter Committee – no report
 - a. Newsletter Committee members: Melissa Johnson (Editor), Dana Miller, Tod Robbins
7. Membership Committee – no report
 - a. *Idaho:* Alex Meregaglia (Chair), *Nevada:* Ilana Short, *Utah:* Clint Pumphrey, Ryan Lee (ex-officio member), Ellen Ryan (ex-officio member)
8. 2020 Western Round-up – California, location to be determined. No new updates at this point.
9. Fall Caucus
 - a. Utah: LDS History Center, Salt Lake City, October 6, 9:00 a.m.-3:00 p.m.
 - b. Nevada: UNLV, Hard Rock Café, October 16, 1:00 p.m. – 5:00 p.m.
10. *Journal of Western Archives* is looking for reviewers; Dana volunteered
11. Review and update of Council duties

- a. Current hole in hole to replace council members who leave prior to term ending: changes needed in by-laws and then updated in CIMA handbook
12. Website: administered by Corey Nimer, proposed changes were discussed
- a. Page dedicated to handbook
 - b. Awards page needed
 - c. Page for meetings announcing upcoming meetings
 - d. CIMA newsletter needs to be more prominent

Meeting adjourned at 2:27 p.m. (MT)

**CIMA Council Conference Call
Financial Report
July 18, 2017**

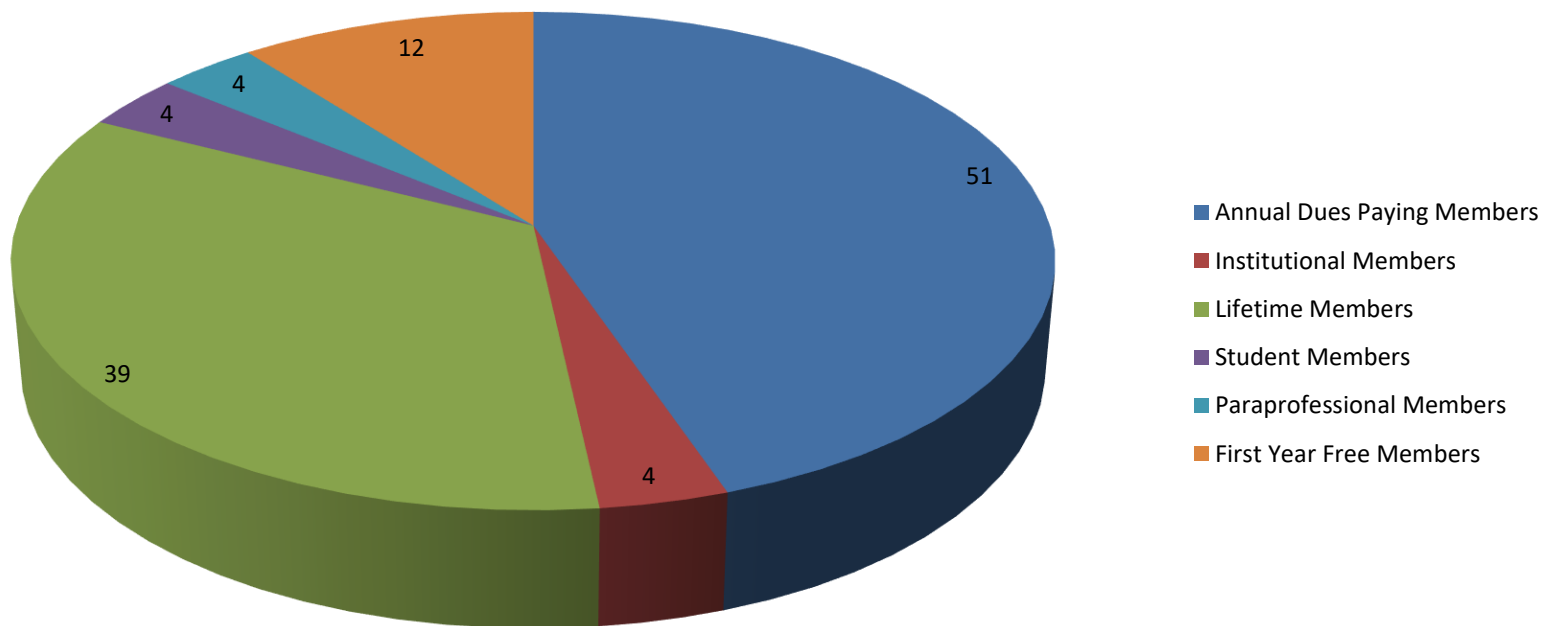
CIMA Account Balances as of July 18, 2017

- Primary Checking.....\$7,032.77
- Savings.....\$15,036.23
- Woods Scholarship.....\$528.00
- Journal of Western Archives.....\$8,945.25
- **TOTAL.....\$31,542.25**

CIMA Budget Highlights, May-July 2017

- We were able to come away from our CIMA/NWA Joint Conference in the black. We split the proceeds based on attendance per conference, so we took 40% of the proceeds. This totals to \$1,604 - \$640 of which were late registration payments. As of this report, I have not received the check from the NWA Treasurer for the rest (\$964), so it is not included in the “Primary Checking” total above. It should be coming soon, so in reality we should have close to \$8,000 in “Checking.”
- Membership decreased the past two months from 133 to 114. In May I started keeping track of memberships that have expired, and just that month 11 memberships expired, with 3 more expiring in June. This is even after giving an extra month to renew. This is a trend that perhaps warrants investigation by the Membership Committee for possible solutions.

CIMA Memberships as of July 18, 2017



114 Total Members